



No. :-----

Date :-----

Dear Parents,

Another successful academic year has gone by and it is the time to start the new academic session with a lot of enthusiasm and fervor.

There are certain things we would like to share with you for the smooth running of the new academic session.

### New session commences as follows:

Grade BAL VATIKA I – X & XII Monday, 1<sup>st</sup> April, 2025

### School Timings are as follows

Sr. No.	CLASSES	STUDENT ARRIVAL	STUDENT DEPARTURE
1.	BAL VATIKA I - BAL VATIKA III	07:40 AM	11:30 AM
2.	I - V	07:40 AM	12 : 30 PM
3.	VI – XII	07:40 AM	01 : 50 PM

### Uniforms-

It is the school policy that all students from Grade Nursery to XII wear proper school uniforms. Following is the expected standard for the uniform.

### UNIFORM:

#### For Grade VIII- XII

S. No	Item	Description
1.	Boys- Pant Girls- Suit	Grey ( <i>Monday to Friday</i> ) Girls wear grey kurta ( <i>half band neck and three quarter sleeves</i> ), grey and red check waist coat with white bottom ( <i>Monday to Friday</i> )
2.	Shirt ( <i>for boys</i> )	White shirt with School logo patch
3.	Socks	Grey with Red band
4.	Shoes	Black ( <i>Monday to Friday</i> ) & White Canvas ( <i>Saturday</i> )
5.	House T-shirt & Pants/ Skirts	Colour As per House and White Kurta and Bottom for girls and Pants for Boys
6.	Belt & Tie	Grey with Red Stripes
7.	Sweater/Blazer*	Maroon Colour with School logo patch ( <b>In Winter only</b> )

- # Black Hair Band and Ribbon for Girls (*Monday to Friday*)
- # White Hair Band and Ribbon for Girls (*Saturday*)

### **For Bidden Items-**

1. **Jewellery & Make up-** The students are not allowed to wear any expensive jewellery to school. A pupil may wear a watch from grade VI onwards. If your child has pierced ears then please make sure that they only wear one pair of small, gold or silver studs in school. Other piercings are not permitted in school. Pupils are not permitted to wear nail polish and make up.
2. **Hair -Girls** with long hair should arrive in school with neatly tied two plaits. Hair colour should be natural and extreme hairstyles are not allowed. The students are expected to wear Black color clips, hair bands and rubber bands. No colored accessories will be allowed.  
**Boys-** No spikes and fancy cuts in the school will be allowed .The length of the hair should also be short.

### **SCHOOL COMMUNICATION**

- # We always strive for excellence, for the same we are setting some guidelines for communication with school.
- # Pre Primary- Please calls between 10:30 am to 11:30 am in the morning or 12:00 pm to 1:00 pm in the afternoon or leave a message to talk to the class teachers.
- # For admin staff call between 8:30 am to 10 am in the morning.
- # Grades I to XII- Please leave a message between 8:30 am to 9:30 am in the morning so that when the teacher is free he / she can get back to you.
- # For meeting the Principal, please fix an appointment three days prior # If it is very important, you can mail him directly at [gjemsrewa@gmail.com](mailto:gjemsrewa@gmail.com)
- # The **Contact Details** for queries under various heads along with the person in charge are as follows:
  - # For any Academic query – [gjemsrewa@gmail.com](mailto:gjemsrewa@gmail.com)
  - # Accounts – 9303 33 44 55-Mrs. Arti Agarwal
  - # Appointment with Principal & Academics – 9303 33 44 55 - Mrs. Arti Agarwal
  - # To get in touch with teacher – 07662 - 357111

### **BIRTHDAYS:**

- # Birthdays are always special. We would want children to feel special without any show off. Please let your child distribute chocolates not more than Rs. 10/- only.
- # We don't encourage personal invites to a few children. You may invite the whole class if you want.
- # The children from grade VI are not allowed in colored dress. They may though distribute candies as per norms.

### **GENERAL**

- # We don't ask for money without a written communication. Please don't send the same with children unless specified.
- **Please label your ward's uniform, books and belongings properly to avoid any confusion.**

- # Ensure that your ward wears previous session's ID Card till the new ones are ready. In case of new admission make the child wear temporary ID Card.
  - # Please follow the time table of the class to send books. The bag should not be heavy.
  - # 80% attendance of your ward is compulsory. Please ensure that your ward is regular to school. If your ward is absent, the topic done would not be repeated.
  - # The assessment and evaluation would be as per new CBSE guidelines. Same would be communicated to you shortly.
- # The Geeta Jyoti School, Rewa, believes in communicating with you in a better way, so seeks your support in making it a great institution.
- Kindly support us in our endeavor.

**Educationally Yours,  
Geeta Jyoti School, Rewa.**

**Date:**

Monday, April 01, 2025